

- *SAVE TIME*
- *SAVE MONEY*
- *KEEPS YOU OUT OF TROUBLE*
- *COMPREHENSIVE & AFFORDABLE*

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SOFTTRACK HRSUITE

2025

HUMAN RESOURCE
Time, Leave & Payroll
Management Software



INTRODUCTION

HRSuite is a compact Package, designed by Softrack Technologies to provide a sophisticated, state of the art web technology aimed at bringing quality Employee, Attendance, Leave and Payroll management. HRSuite is convenient and customizable Employee, Attendance, Leave and Payroll solution for achieving required automation in various human resource activities, as per your business needs. It is practical, flexible, and easy-to-use.

It provides end-to-end customers service operations and efficient information recording thus reducing management time and errors.

Our Mission

Softrack's mission is to form strategic alliances with its customers.

We do so by providing high quality and efficient outsourcing solutions that reduce our customers' budgets, while allowing them to focus on their core businesses

HRSUITE BUSINESS OPERATION

- Human Resource
- Time and Attendance
- Leave Management
- Payroll and Wages (including for shift and contractual employees)
- Employee Self Service
- Online Requisition Approvals
- Recruitment Management
- Document Manager
- Travel Management
- Performance Appraisal
- Gatepass Management

www.softtrack.com.pk
www.hrsuite.pk

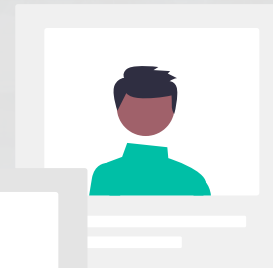
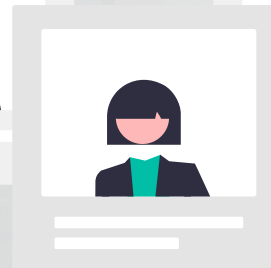
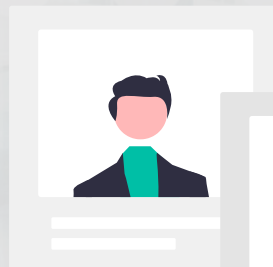


HUMAN RESOURCE

Human Resource (HRSuite) Software is an enhanced personal HR system with full basic employee profile and employee information, including Education, Experience, Expertise, Training and Dependent. It is a convenient and customizable solution for achieving HR needs. Human Resource also consists company documents, employee letters and notifications and can generate report of past and present employees.

HR Features

- HR Dashboard
- Basic Employee Profile with Photo / NIC
- Generate Employee Cards
- SMS Announcement / Alert
- Employee section for my account
- Employee Information
- Company Documents
- Performance Appraisal
- Reports
- Graphical Reports



TIME MANAGER

Time Attendance Software (HRSuite) is a comprehensive, easy to use employee's Attendance Management that enables employers to record their arrival and departure, providing managers with detailed information about attendance records, absents records, leave record, overtime etc.

It has Features Included

- Time Dashboard
- Managing different number of shifts
- Rotations (groups and individuals)
- Time Entry (employee and date wise)
- Shift Setup
- Overtime Calculation
- Employee Temporary Cards
- Process Database (flat file system, direct from database etc.)
- Number of time reports on the basis of daily, monthly & yearly
- Graphical reports

You Can Manage Your Time And Leave via Android and Iphone



LEAVE MANAGER

Leave Management Software (HRSuite) allows users to apply for leave, receive approvals online, by email and even via mobile. Ensures uniform implementation of the leave policy throughout the organization.

Reducing HR monitoring or intervention, HRSuite Leave Management automates your working environment. It is an easy to use system that simplifies the process flows so planning, applying and approving of leave is streamline

It has Features Included

- Leave Dashboard
- Managing every employee leave (current, available, unpaid, balance leave etc.)
- Managing leave for different groups levels
- Reports (status, details, summary and statements)
- Leave forwarding



PAYROLL MANAGER

Our Payroll Software is an enhanced personal /HR system with full recording and reporting features for such vital issues as attendance and payroll, employee history and leave records with payroll management for your business.

Payroll Software is a web based payroll solution with full payroll functions of a business. Payroll Software can be easily and securely accessed through any web browser, anywhere in the world. This allows companies to prepare their payroll management solution across multiple remote locations. This payroll software improves your payroll process, saving your time and money. Payroll data can be entered at remote locations making your payroll processing more efficient and accurate.

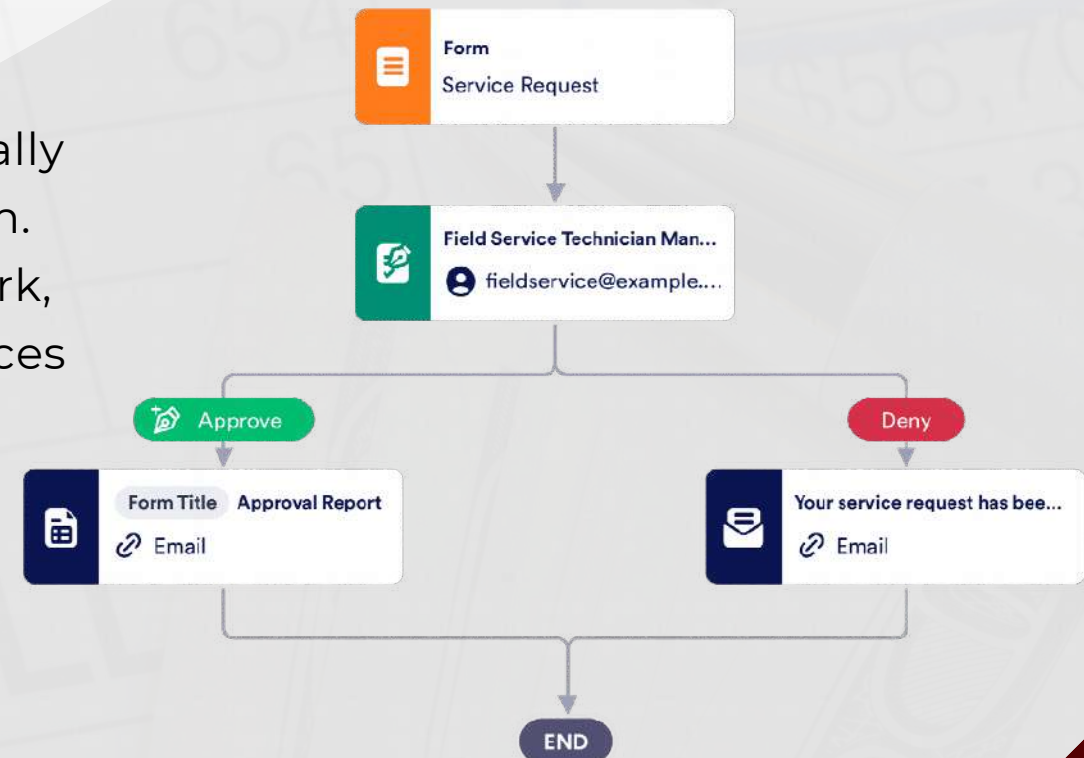
It has Features Included

- Payroll Dashboard
- Employee basic pay structure.
- Employee wise master payroll.
- Employee Allowances & deductions setups.
- Monthly payroll.
- Pay slip.
- Income Tax statement.
- EOBI statements.
- Provident fund.
- Loan and Advanced payment schedule.
- Generate Graphical Reports monthly, payroll, cheque details, overtime, income tax and loan etc).



ONLINE REQUISITION APPROVAL

Online requisition approval is a streamlined digital process that allows individuals or departments to submit requests for goods, services, or funds via an online platform. These requests are then reviewed and approved by authorized personnel, typically through an electronic workflow or system. This efficient approach reduces paperwork, accelerates decision-making, and enhances transparency in the approval process, ultimately improving organizational efficiency.



EMPLOYEE SELF SERVICE

This module serves as an employee interface to the HR department of your organization. Employee can login, apply for leave, loan, check his attendance and pay slip (optional) etc. Immediate online access to pay slips, Outstanding Loans, Outstanding Leaves, Company procedures and policies are some of the key information available through this module

Besides, interfaces to file Leave applications, Loan applications and approvals is also possible and the system facilitates in making day to day routine tasks fast, efficient and strong.

The module is configured with its own security shell and allows secured employee access through user id and password. In addition to this the ESS also serves as the management's communication medium to the workforce



HRSUITE CLIENT LIST

- ***Getz Pharma Pvt Ltd***
- ***High-Q Pharma***
- ***AGP Ltd***
- ***Ray Pharma***
- ***Ambrosia pharmaceuticals***
- ***Winner Foods Pvt Ltd***
- ***Shan Foods Pvt Ltd***
- ***Pearl Confectionery Pvt Ltd***
- ***Shahi Group***
- ***Ptex Textile Mills***
- ***Quetta Textile Mills Ltd***
- ***Rajwani Denim Mills***
- ***Resource Linked***
- ***Sabre Corporation***
- ***Map Welfare Trust***
- ***Qazi Chemicals***
- ***Hascol Petroleum Limited***
- ***Aga khan cultural service***
- ***Precision Polymers Pvt Ltd***
- ***PCI - Interiors Automotive Materials***
- ***C&M Engineering***
- ***Essa Engineering Pvt Ltd***
- ***Apparel Manufacturers Pvt Ltd***
- ***Naeem Impex Pvt Ltd***
- ***Anjum Arts***
- ***YKK Pakistan Pvt Ltd***
- ***Pakistan Paper Products Ltd***
- ***Midjac Pvt Ltd***
- ***R&I Electrical Appliances Pvt Limited***
- ***WalkEaze (Designer Shoes & Bags)***
- ***Rahim and Brothers Enterprises Pvt. Ltd***



THANK YOU

WE LOOK FORWARD TO WORKING WITH YOU

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